

INBOUND DOMESTIC U.S. – ROUTING GUIDE

*Compliance with this routing guide is mandatory.
Noncompliance constitutes your agreement to pay all transportation and related costs.*

The following instructions apply to all shipments made to Meggitt Silicone Products (MSP) in the United States of America; for which MSP is responsible for the freight charges.

Freight charges prepaid and billed to Meggitt Silicone Products will not be accepted.

This guide cancels all previously issued instructions and will remain in effect until otherwise instructed in writing by Meggitt Silicone Products.

I. BILL OF LADING

1. Describe all products being shipped, fully and in accordance with the National Motor Freight Classification, so as to insure that the carrier properly applies MSP's tariff rates.
2. MSP's Purchase Order number must be indicated as the reference number on all shipments and must be noted on the Bill of Lading or Airway Bill for truck/air shipments.
3. The terms: FOB-Origin & Freight Collect must be indicated on the Bill of Lading or Airway Bill.

Note 1: No additional insurance is to be purchased for the shipments, unless otherwise instructed.

II. PACKING LIST

A copy of the packing list must be on the inside and attached to the outside of each shipment and must include:

- MSP Purchase Order Number
- MSP Part Number
- Quantity Shipped
- Description
- Any additional information, as required by MSP's buyer.

III. WHEN TO SHIP

Combine all material released for shipment on the same day and destined to the same consignee address on one Bill of Lading. Tender the shipment to the respective carrier as one shipment. Shipments must arrive at MSP's dock by the date specified on the purchase order. The use of premium freight (Air/Expedited Shipments) is not an acceptable means of complying with this requirement unless you are late in which case MSP will only pay for the ground portion of the shipping cost.

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IV. ROUTING INSTRUCTIONS

Small Package/Ground: MSP utilizes UPS Ground Acct # 862411 for small package shipments. The following guidelines must be followed:

- **Maximum weight of total shipment is not to exceed 150 lbs.**
- **Maximum weight per package is not to exceed 150 lbs.**
- **Maximum combined length and width (circumference) is not to exceed 130 inches.**
- **Maximum length is not to exceed 108 inches.**

All UPS shipments are to be shipped COLLECT on the MSP authorized account number. Freight charges prepaid and billed to Meggitt Silicone Products will not be accepted. If you are not currently set up to use UPS, please call them at, (800) 377-4877, to arrange for the creation of your account. If you are unable to use UPS, please contact the appropriate traffic center representative, listed under “Questions” below.

Air/Expedited Shipments : All air or expedited shipments require prior authorization from the buyer. You will receive authorization by telephone, fax, email or mail when an air shipment is required. Shipments up to 150 lbs, either actual or dimensional weight, must ship via UPS 2nd Day Air unless otherwise requested. Shipments 150 lbs and over must be shipped via UPS-Supply Chain Solutions.

LTL Shipments: All shipments that do not meet UPS small package/ground qualifications, but are less than 2,000 lbs and occupy less than 14 linear feet of floor space, are to be shipped LTL via UPS Freight collect using MSP account 52089693. Call (800) 333-7400 to schedule pick-ups.

Questions: All questions regarding your shipments or this routing guide should be directed to:

- 503-472-0045 ext 220
- pjongedyk@mspaerospace.com

Please note that it is the responsibility of the supplier to follow Meggitt Silicone Products’ routing instructions and to periodically check MSP’s website www.meggittsilicone.com for revisions. Compliance with this routing guide is mandatory. Noncompliance to the above routing guide will result in the chargeback of all transportation and related costs.

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